



TEACH FOR
ENSEIGNER POUR LE
CANADA

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JOB OPPORTUNITY WITH TEACH FOR CANADA Community Engagement and Indigenous Relations Coordinator (FT/Contract)

Teach For Canada is looking for a hard-working change-maker to coordinate our Community Engagement and Indigenous Relations summer projects.

The Basics

Job Term:	Full-time, contract
Compensation:	\$192 per day
Contract Dates:	June 25, 2018 – August 10, 2018
Location:	Toronto, ON with travel to Thunder Bay, ON
Application method:	Cover letter and resume sent to apply@teachforcanada.ca
Closing date:	May 25, 2018
Interview Dates:	Phone Interviews: May 30, 2018 & May 31, 2018 In-office Interviews: June 3, 2018 & June 5, 2018
Requirement:	Applicants must have a valid G class driver's license

Our Approach

Overall, Canadian education is a success story. But high overall quality masks deep inequality. On First Nations reserves, 3 in 5 students do not complete high school. First Nations often face challenges recruiting and retaining teachers. And, too often, new teachers arrive in northern and Indigenous communities without the preparation and support they need to succeed—and stay—in the classroom.

Teach For Canada has joined northern First Nations in the movement to make education more equitable. We are a non-profit organization that recruits, prepares, and supports outstanding certified teachers.

Our Culture

We dream big. Teach For Canada believes that committed, passionate teachers with strong leadership characteristics can ignite positive change. Our small, tightly knit team works hard to create meaningful impact. Our workplace culture is supportive and energetic. We value lived experience and new ideas.

If you prefer working alone, dislike uncertainty, and adhere to a very strict schedule, then Teach For Canada probably isn't right for you. But if you're looking for a fun, fast-paced, multi-faceted, energizing, and rewarding work environment that will push you every single day, then we want to hear from you.





Your Responsibilities

The Community Engagement and Indigenous Relations Coordinator will report to the Director of Community Engagement and Indigenous Relations to help facilitate the department's summer projects. Specific responsibilities include:

- Support the planning of the Advisory Council Meeting and Meet the Teacher Day that is held during the Summer Enrichment Program in Thunder Bay on July 22 & 23, 2018 respectively. The bi-annual Advisory Council Meeting fosters continued dialogue and feedback from community partners to inform on Teach For Canada's programming. The Meet the Teacher Day gives Advisory Council Members an opportunity to meet selected teachers and provides teachers the ability to ask questions about life in community. Duties include:
 - Secure flights and accommodation of attending community representatives
 - Prepare reimbursements to cover community representatives' travel expenses
 - Coordinate event logistics, including managing the registration table, catering services, and accommodating special requests from Advisory Council Members
 - Co-organize the first external tabling opportunity at the Meet the Teacher Day, where external organizations will be given the chance to have booths explaining resources and opportunities being offered to community partners
- Work with the Director of Community Engagement and Indigenous Relations to support the creation of the first annual Teach For Canada Calendar Contest, including following-up with participants to obtain required information, obtaining and distributing prizes, organizing and overseeing an affordable printing method, and coordinating delivery of the calendar to community partner schools
- Support with departmental weekly planning and reviewing processes to reach and improve on the department's goals
- Assist with ongoing departmental data management
- Support the Community Engagement and Indigenous Relations team in other ways as needed

Your Fit

- **You are results focused:** You believe that if something is worth doing, it is worth doing right—every single time: You want to reflect on measurable results to continually improve.
- **You communicate clearly:** You write well and speak eloquently. You appreciate nuanced language that is inspirational and honest.
- **You are a team player:** You recognize the strengths of others, collaborate well, and crave feedback.
- **You are able to travel as required:** You enjoy the idea of spending time in northern Ontario as required.
- **You see the bigger picture:** You have a deep respect for the history, culture, and goals of Indigenous communities in Canada. You care that goals are reached in the right way.



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Application Process

Please send one PDF file containing a resume and cover letter, including initial thoughts on how to approach your role to apply@teachforcanada.ca by **May 25, 2018**.

Teach For Canada is an equal opportunity employer. As an organization that works with Indigenous communities, we value Indigenous perspectives in the workplace and encourage Indigenous candidates to apply.

