



**TEACH FOR
ENSEIGNER POUR LE
CANADA**

JOB OPPORTUNITY WITH TEACH FOR CANADA **Fundraising and Government Relations Manager**

Teach For Canada is looking for a dynamic, hard-working, change-maker to join our Growth and Partnerships department.

The Basics

Job term:	Full-time, permanent
Salary range:	\$48,430-\$62,120 per year, plus benefits
Start date:	As soon as possible
Location:	Currently a remote working position. Will eventually require occasional reporting to Toronto office dependent on public health guidelines due to COVID-19
Application method:	Cover letter and resume sent to apply@teachforcanada.ca
Closing date:	Until filled
ZOOM Interview process:	Intro Interview 1-hour interview 1 pre-interview task
Desired Experience:	2+ years of work experience in a government relations or related role

Our Approach

Education in Canada is a success story. Study after study shows that our public schools are among the best in the world. But high overall quality masks deep inequality. Only 48 percent of First Nations youth living on reserve have a high school diploma. In the North, those numbers are even lower. And, too often, teachers arrive in northern First Nations without the preparation and support they need to succeed—and stay—in the classroom. The twin challenges of teacher supply and turnover compound [historical injustice](#) and [systemic inequities](#) to produce a statistical education gap between First Nations and non-First Nations communities.

Teach For Canada is a non-profit organization that works with northern First Nations to recruit, prepare, and support committed teachers who will increase student outcomes in the North. This model has been defined by First Nations community partners, our Circle of Advisors, our Board of Directors, and experienced northern educators.

Our Culture

Teach For Canada has a supportive work culture and offers a variety of benefits to its team members including comprehensive health benefits package, 3-weeks of annual vacation, access to physical and mental wellness supports, flexible hours, and professional development opportunities.

On our team we are fortunate to have a committed, experienced, talented, and humble group of leaders. Together, this team works hard to create meaningful impact. If you're looking for a multi-faceted, energizing, and rewarding work environment, then we want to hear from you!



Your Responsibilities

The Fundraising and Government Relations Manager will report to the Director of Growth and Partnerships and will support our fundraising efforts. Specific responsibilities include:

- Manage and grow Teach For Canada's portfolio of government contributors, including research, communication and outreach, grant writing, relationship management, and related administrative tasks (portfolio accounts for approximately one third of Teach For Canada's annual revenue)
- Lead and evaluate the implementation of Teach For Canada's government relations strategy in alignment with Teach For Canada's broader organizational strategy. Strategic work is done in close collaboration with the Executive Director and the implementation is supported by the Director of Communications.
- Liaise with other teams to compile information required to complete grant proposals and reporting requirements
- Participate as a representative of Teach For Canada at meetings and events with a high level of confidence and strong communication skills
- Prepare scheduled stakeholder communication, updates, and reports and ensure fulfillment of contracts with government contributors,
- Effectively use Salesforce to capture government contact information, communication records, and opportunities,
- Support the G&P department's quarterly, annual planning and review processes to reach and advance the goals of the department and organization,
- Assist in other elements of fundraising as needed including special projects, administrative support, and other duties as assigned,
- Assists in other elements of Teach For Canada's work as needed, including limited support of program and operations activities.

Your Fit

- **You are respectful of Indigenous cultures and histories:** You have a deep respect for the histories, cultures, and goals of Indigenous communities in Canada.
- **You are a builder.** You are self-motivated and love to be challenged. You seek new opportunities and think creatively.
- **You have a proven track record.** You have experience in a related field and have demonstrated an ability to drive impact.
- **You are results focused:** You enjoy setting goals, creating actionable plans, and being held accountable for outcomes. You reflect on results to continually improve.
- **You are a collaborator:** You seek to support your colleagues and their projects; you work to advance the goals of your department and the organization.
- **You communicate clearly and professionally.** You write well and speak authentically. You communicate with confidence.
- **You are a relationship-builder.** You build relationships with ease, you engage others around you, and you are a compelling storyteller.



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Application Process

Please send **one** PDF file containing your resume and cover letter addressed to Zuzana Balazova at apply@teachforcanada.ca.

Teach For Canada is an equal opportunity employer and is committed to building a diverse and inclusive team. As an organization that works with First Nations, we value Indigenous perspectives in the workplace and strongly encourage Indigenous candidates to apply.

Teach For Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the hiring process.

This position involves overseeing the organization's finances, and as such, the successful candidate will be required to apply for and obtain a Criminal Record and Judicial Matters Police Check.