



**TEACH FOR
ENSEIGNER POUR LE
CANADA**

JOB OPPORTUNITY WITH TEACH FOR CANADA

Teacher Development Coordinator

Teach For Canada is looking for a hard-working change-maker to support our teacher support processes.

The Basics

Job term:	Part-time, contract
Salary:	\$20.25/hour; 12 hours/week
Contract duration:	September 13, 2021 – February 25, 2022
Location:	Remote working position
Application method:	Cover letter and resume sent to apply@teachforcanada.ca
Closing date:	until filled
ZOOM Interview process:	1-hour interview 1 pre-interview task
Requirements:	This position is funded by the Canada Summer Jobs program, and as such, candidates must be 30 or younger as of December 31, 2021
Desired Experience:	1-2 years of experience in administration or related fields Experience in education setting would be an asset

Our Approach

Education in Canada is a success story. Study after study shows that our public schools are among the best in the world. But high overall quality masks deep inequality. Only 48 percent of First Nations youth living on reserve have a high school diploma. In the North, those numbers are even lower. And, too often, teachers arrive in northern First Nations without the preparation and support they need to succeed—and stay—in the classroom. The twin challenges of teacher supply and turnover compound [historical injustice](#) and [systemic inequities](#) to produce a statistical education gap between First Nations and non-First Nations communities.

Teach For Canada is a non-profit organization that works with northern First Nations to recruit, prepare, and support committed teachers who will increase student outcomes in the North. This model has been defined by First Nations community partners, our Circle of Advisors, our Board of Directors, and experienced northern educators.

Our Culture

Teach For Canada has a supportive work culture and offers a variety of benefits to its team members including access to physical and mental wellness supports, flexible hours, and professional development opportunities.

On our team we are fortunate to have a committed, experienced, talented, and humble group of leaders. Together, this team works hard to create meaningful impact. If you're looking for a multi-faceted, energizing, and rewarding work environment, then we want to hear from you!



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Your Responsibilities

The Teacher Development Coordinator will join the Teacher Development team who work directly with Teach For Canada teachers to provide ongoing support during the school year and, during the summer of 2022, prepare the next cohort of teachers for teaching in a northern community. Specific responsibilities include:

- Assist with travel booking (travel permitting)
- Manage a department wide email account, including addressing opportunities and inquiries from the Teach For Canada teachers,
- Manage ordering and shipping of care packages to teachers.
- Assist with other administrative tasks within the Teacher Development department as needed.

Your Fit

- **You are respectful of Indigenous cultures and histories:** You have a deep respect for the history, culture, and goals of Indigenous communities in Canada. You care that goals are reached in the right way.
- **You are resilient:** You thrive in a busy work environment and tackle tasks with enthusiasm and an optimistic attitude.
- **You are detail-oriented:** You are thorough with your work; you take the time to ask questions and ensure accuracy.
- **You are a team player:** You lead by example, recognize the strengths of others, and collaborate well
- **You are tech savvy:** You are proficient with Microsoft Excel and Google Suite and you learn new tech quickly.

Application Process

Please send your resume and cover letter addressed to Zuzana Balazova at apply@teachforcanada.ca.

Teach For Canada is an equal opportunity employer and is committed to building a diverse and inclusive team. As an organization that works with First Nations, we value Indigenous perspectives in the workplace and strongly encourage Indigenous candidates to apply.

Teach For Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the hiring process.

This job opportunity has been made possible through the Canada Summer Jobs program.