



**TEACH FOR  
ENSEIGNER POUR LE  
CANADA**

## **JOB OPPORTUNITY WITH TEACH FOR CANADA**

### **Learning Management Systems Coordinator**

**Teach For Canada is looking for a hard-working and detail-oriented person to support our Summer Enrichment Program.**

#### **The Basics**

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<b>Job term:</b>	Full-time, contract
<b>Hiring salary:</b>	\$45,410 per year, prorated to contract
<b>Contract duration:</b>	June 13 – July 29, 2022
<b>Location:</b>	Remote working position
<b>Application method:</b>	Cover letter and resume sent to <a href="mailto:apply@teachforcanada.ca">apply@teachforcanada.ca</a>
<b>Closing date:</b>	Until filled
<b>Interview process:</b>	1-hour virtual interview with a task
<b>Requirements:</b>	This position is funded by the Canada Summer Jobs program, and as such, candidates must be 30 or younger as of December 31, 2022
<b>Desired requirements:</b>	High level of technical proficiency Previous experience developing/working with online learning systems Experience working in a First Nation is an asset Experience working in education is an asset

#### **Our Approach**

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Education in Canada is a success story. Study after study shows that our public schools are among the best in the world. But high overall quality masks deep inequality. Only 48 percent of First Nations youth living on reserve have a high school diploma. In the North, those numbers are even lower. And, too often, teachers arrive in northern First Nations without the preparation and support they need to succeed—and stay—in the classroom. The twin challenges of teacher supply and turnover compound [historical injustice](#) and [systemic inequities](#) to produce a statistical education gap between First Nations and non-First Nations communities.

Teach For Canada is a non-profit organization that works with northern First Nations to recruit, prepare, and support committed teachers who will increase student outcomes in the North. This model has been defined by First Nations community partners, our Circle of Advisors, our Board of Directors, and experienced northern educators.

#### **Our Culture**

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Teach For Canada has a supportive work culture and offers a variety of benefits to its team members including access to physical and mental wellness supports, flexible hours, and professional development opportunities. In addition to these perks and benefits, Teach For Canada also honours National Indigenous Peoples Day and the National Day of Truth and Reconciliation as statutory holidays; and the last week of every calendar year is paid time off too!



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On our team, we are fortunate to have a committed, experienced, talented, and humble group of leaders. Together, this team works hard to create a meaningful impact. If you're looking for a fast-paced, innovative, energizing, and rewarding work environment, then we want to hear from you!

## Your Responsibilities

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The Learning Management Systems Coordinator organizes and manages the online management system, Tovuti, to host Teach For Canada's virtual two-week Summer Enrichment Program (SEP). Responsibilities include:

- In preparation for SEP, support finalization of Tovuti details, including uploading content, discussion board preparation, giving teachers access, etc.
- Manage Tovuti throughout SEP, including teacher engagement tracking, upload content, tech troubleshooting
- Evaluate Tovuti after SEP, including review of content, and leading final teacher engagement tracking
- Support the Teacher Development team and perform other SEP-related tasks when needed

## Your Fit

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- **You see the bigger picture:** You have a deep respect for the history, culture, and goals of Indigenous communities in Canada. You care that the goals are reached in the right way.
- **You are detail-oriented:** You are thorough in your work; you take time to ask questions and ensure accuracy.
- **You are a strong communicator:** You communicate well with others in person and through digital interfaces.
- **You are a collaborator:** You seek to support your colleagues and their projects; you work to advance the goals of your department and organization.
- **You are resilient:** You are comfortable adapting to new situations and have developed sustainable self-care techniques.

## Application Process:

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Please send **one** PDF file containing your resume and cover letter addressed to Zuzana Balazova at [apply@teachforcanada.ca](mailto:apply@teachforcanada.ca).

Teach For Canada is an equal opportunity employer and is committed to building a diverse and inclusive team. As an organization that works with First Nations, we value Indigenous perspectives in the workplace and strongly encourage Indigenous candidates to apply.

Teach For Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the hiring process.

This job opportunity has been made possible through the Canada Summer Jobs program.